

# Introduction

Thank you for participating in this survey on office environment. The goal of this survey is to gather knowledge on working in an office. This survey will take about 5 minutes of your time.

All answers will be kept in strictest confidentiality.

**\*Vereist**

## Office

### 1. Have you ever worked in an office environment? \*

*Markeer slechts één ovaal.*

- Yes, I am currently working in an office
- Not currently, but I have worked in an office sometime during the last 2 years *Ga naar vraag 22.*
- No, I have never worked in an office *Ga naar vraag 42.*

## Currently working in office

### 2. What is your current job description? \*

---

### 3. For how many years have you been working in an office environment? \*

---

### 4. How many employees are in your current company? \*

*Markeer slechts één ovaal.*

- <10
- 10-50
- 50-250
- >250

## Time management

### 5. I loose time on searching for data/files

*Markeer slechts één ovaal.*

	1	2	3	4	5	6	7	
Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Agree

**6. I loose time on managing my agenda***Markeer slechts één ovaal.*

	1	2	3	4	5	6	7	
Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Agree

**7. I loose time on searching for people***Markeer slechts één ovaal.*

	1	2	3	4	5	6	7	
Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Agree

**8. I take enough breaks during office hours \****Markeer slechts één ovaal.*

	1	2	3	4	5	6	7	
Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Agree

**9. What do you do while taking a break at work? \****Vink alle toepasselijke opties aan.*

- Go for a walk
- Play a game
- Browse social media
- Eat a snack
- Socialize
- Read articles
- Nothing
- Anders: \_\_\_\_\_

## Environment

**10. What is your preferred working environment? \****Markeer slechts één ovaal.*

- Flexplace
- Own desk
- Anders: \_\_\_\_\_

**11. I am content with my current working environment \****Markeer slechts één ovaal.*

	1	2	3	4	5	6	7	
Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Agree

**12. What do you like about your office environment? \****Vink alle toepasselijke opties aan.*

- Layout
- Equipment
- People
- Tidiness
- Nothing
- Anders: \_\_\_\_\_

**13. What do you dislike about your office environment \****Vink alle toepasselijke opties aan.*

- Layout
- Equipment
- People
- Tidiness
- Nothing
- Anders: \_\_\_\_\_

**14. Is there something you would like to see changed in your office environment?**


---



---



---



---



---

**Communication****15. What communication tools do you use at your job? \****Vink alle toepasselijke opties aan.*

- Webmail
- Slack
- Trello
- Skype
- WhatsApp
- Phone call
- Anders: \_\_\_\_\_

**16. I am aware of what my colleagues (people I directly work with) are working on. \****Markeer slechts één ovaal.*

	1	2	3	4	5	6	7	
Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Agree

**Rooms pt.1**

**17. Does your office offer a system to book a room? \***

Markeer slechts één ovaal.

- Yes      Ga naar vraag 18.  
 No      Ga naar vraag 42.

## Rooms pt.2

**18. How many times a week do you book a room? \***

Markeer slechts één ovaal.

- <2  
 3-5  
 6-10  
 >10

**19. What tools do you use to book a room at your office? \***

Vink alle toepasselijke opties aan.

- Outlook  
 Trello  
 Pen and paper  
 Anders: \_\_\_\_\_

**20. Booking a room at my office is a convenient process \***

Markeer slechts één ovaal.

	1	2	3	4	5	6	7	
Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Agree

**21. What do you book a room for? \***

Vink alle toepasselijke opties aan.

- Meetings  
 Quiet working space  
 Brainstorm session  
 Workshop  
 Anders: \_\_\_\_\_

Ga naar vraag 42.

## Not working in office currently

**22. What is your current job description? \***

\_\_\_\_\_

**23. For how many years have you been working in an office environment? \***

\_\_\_\_\_

**24. How many people were working in the company you worked at? \****Markeer slechts één ovaal.*

- <10
- 10-50
- 50-250
- >250

**Time management****25. I lost time searching for data/files \****Markeer slechts één ovaal.*

	1	2	3	4	5	6	7	
Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Agree

**26. I lost time managing my agenda***Markeer slechts één ovaal.*

	1	2	3	4	5	6	7	
Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Agree

**27. I lost time searching for people \****Markeer slechts één ovaal.*

	1	2	3	4	5	6	7	
Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Agree

**28. I took enough breaks during office hours \****Markeer slechts één ovaal.*

	1	2	3	4	5	6	7	
Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Agree

**29. What did you do while taking a break at work? \****Vink alle toepasselijke opties aan.*

- Go for a walk
- Play a game
- Browse social media
- Eat a snack
- Socialize
- Read articles
- Nothing
- Anders: \_\_\_\_\_

**Environment**

**30. What is your preferred working environment? \****Markeer slechts één ovaal.*

- Flexplace
- Own desk
- Anders: \_\_\_\_\_

**31. I was content with my past working environment \****Markeer slechts één ovaal.*

	1	2	3	4	5	6	7	
Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Agree

**32. What did you like about your past office environment? \****Vink alle toepasselijke opties aan.*

- Layout
- Equipment
- People
- Tidiness
- Nothing
- Anders: \_\_\_\_\_

**33. What did you dislike about your past office environment \****Vink alle toepasselijke opties aan.*

- Layout
- Equipment
- People
- Tidiness
- Nothing
- Anders: \_\_\_\_\_

**34. Is there something you would like to see changed in your office environment?**


---



---



---



---



---

**Communication**

**35. What communication tools did you use at your past job? \****Vink alle toepasselijke opties aan.*

- Webmail
- Slack
- Trello
- Skype
- WhatsApp
- Phone call
- Anders: \_\_\_\_\_

**36. I was aware of what my colleagues (the people I directly worked with) were working on. \****Markeer slechts één ovaal.*

	1	2	3	4	5	6	7	
Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Agree

**Rooms pt.1****37. Did your office offer a system to book a room? \****Markeer slechts één ovaal.*

- Yes    *Ga naar vraag 38.*
- No    *Ga naar vraag 42.*

**Rooms pt.2****38. How many times a week did you book a room? \****Markeer slechts één ovaal.*

- <2
- 3-5
- 6-10
- >10

**39. What tools do you use to book a room at your office? \****Vink alle toepasselijke opties aan.*

- Outlook
- Trello
- Pen and paper
- Anders: \_\_\_\_\_

**40. Booking a room at my office was a convenient process \****Markeer slechts één ovaal.*

	1	2	3	4	5	6	7	
Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Agree

**41. What did you book a room for? \***

*Vink alle toepasselijke opties aan.*

- Meetings
- Quiet working space
- Brainstorm session
- Workshop
- Anders: \_\_\_\_\_

## General

**42. What is your age? \***

\_\_\_\_\_

**43. What is your gender? \***

*Markeer slechts één ovaal.*

- Male
- Female
- Other
- Prefer not to say

**44. Do you have any comments?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mogelijk gemaakt door

